

**THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF  
OYEN WAS HELD IN THE COUNCIL CHAMBERS ON AUGUST 5,  
2008 AT 5:30 pm**

<b>MEMBERS PRESENT</b>	Mayor Wilson, Councillors Lehman, Schroeder, Bedwell, Christianson, and Tye.  Acting Municipal Administrator – Debbie Ross Recording Secretary – Rizdale Gajudo
<b>ABSENT</b>	Councillor Van Otterloo
<b>GUESTS</b>	Assessors Mel Harper, Terry Willaby, and Don Sheridan Vern Hetherington, Henry Kroker, Don Bamber.
<b>ASSESSMENT SERVICES</b>	Council met with Assessors, Mel Harper, Terry Willaby and Don Sheridan and discussed experience that they have. Mel Harper reported he is retiring.  Council was presented with a proposal from Municipal Property Consultants Ltd. -, Terry Willaby and Don Sheridan, for a 5 year contract for Assessment Services for the Town of Oyen honoring Mel Harpers current contract for its final year.
<b>ADOPTION OF AGENDA</b>	It was moved by Councillor Tye to adopt the agenda as amended – Additions under New Business:  2.) 7 <sup>th</sup> & 8 <sup>th</sup> Avenue 3.) Leisure Society 4.) Annual Meeting 5.) Round Table 6.) Sidewalks <b>CARRIED</b>
<b>PREVIOUS MINUTES</b>	Councillor Christianson informed Council of an addition needed in the previous minutes of the regular Council meeting on July 8, 2008. Page 3 under FCSS - addition of “Youth” Coordinator.  Councillor Christianson informed Council of an addition needed in the previous minutes of the regular Council Meeting on July 8, 2008. Page 4 under Communities in Bloom -addition of “a donation” receipt  Councillor Bedwell informed Council of a correction needed in the previous minutes of the regular Council Meeting on July 8, 2008.  Correction in spelling of “an” under Communities in Bloom.  It was moved by Councillor Schroeder that the Council of the Town of Oyen adopt the minutes of the regular Council meeting on July 8, 2008 as corrected. <b>CARRIED</b>
<b>SPECIAL MEETING</b>	It was moved by Councillor Christianson that the Council of the Town of Oyen adopt the minutes of the Special Meeting on July 28, 2008 as circulated <b>CARRIED</b>

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MAYOR

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MUNICIPAL ADMINISTRATOR

**BUSINESS  
ARISING**

Councillor Bedwell inquired if any information was heard from regarding Palliser Planning assisting the Town of Oyen with a recreation area master plan.

Councillor Christianson inquired if any information had been obtained for Benefits for the FCSS Youth Coordinator position. Discussion took place.

The Acting Municipal Administrator brought up removing the benefits and increasing the wage. The wage would be increased by approx. \$2.84.

Councillor Bedwell inquired if the highway signs were set up by the Town of Oyen. It was determined that Alberta Transportation is responsible for installing all highway signs.

Councillor Schroeder rescinds complaint of new Waste Site Attendant, Paul Geier.

**TOWN PROPERTY  
PARKING**

Guests, Don Bamber, Vern Heatherington, and Henry Kroker presented Council with a letter/petition urging Council to reconsider their motion to revoke all past permission to park on Town Property.

Discussion took place.

Guests Don Bamber, Vern Heatherington, and Henry Kroker take leave of the Council Chambers at 6:35PM.

**PUBLIC WORKS  
REPORT**

Report not received.

**RECREATION  
REPORT**

Report not received.

Council discussed the District 5 Little League Highway 12 Softball Team coached by Jason Duchscherer.

It was moved by Councillor Lehman that Mayor Wilson send a congratulatory letter to the District 5 Little League Highway 12 Softball Team, care of head coach Jason Duchsherer,

**CARRIED**

Councillor Bedwell reported to Council of a meeting with the Pool Landscaping Committee along with Town Foreman, Darcy Dobrosky and Assistant Recreation Director Paul Evans on August 5, 2008.

Councillor Bedwell informed Council that the trees for the pool will be arriving at the end of August and will need the Town of Oyen Summer Crew and Public Works help to plant trees.

Councillor Bedwell reported to Council of the Pool Landscaping Committee Meeting she attended on July 29, 2008 and informed Council that more funds will be needed.

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Acting Municipal Administrator to look into grants and funding.

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**August 5, 2008**

- RCMP CRIME REPORT** Council reviewed a report submitted by Corporal Terry Link.
- WATER, SEWER GARBAGE RATE INCREASE** Council was informed by the Acting Municipal Administrator that the Town of Oyen is running in a deficit position in the Town Budget for Water, Sewer & Garbage and that rates need to be increased.. Last rate increase for Water Sewer and Garbage were in 2005. Big Country Waste Management and Henry Kroeger Regional Water Commission rates have increased significantly since then.
- The Acting Municipal Administrator recommends that the rates be increased over a 2 year period.
- The Acting Municipal Administrator to have full report ready for next Council meeting of September 2, 2008.
- LEISURE SOCIETY** Councillor Christianson inquired if the Oyen & District Leisure Society was a part of the Town of Oyen.
- Acting Municipal Administrator reported that the Oyen & District Leisure Society was initiated by Rose Jardine as a fundraising body for recreation facilities back in the 1980's, even before the arena burned down. It was never nor is it now a part of the Town of Oyen. It is a separate organization the same as the Lions, Kinsmen, Big Country Ag. Society, etc. Because the funds are for the benefit of the Town, Ed Peacock, Rec. Director, and Municipal Administrator Debbie Kovitch do sit on the Leisure Society as Volunteers.
- ANNUAL MEETING** Councillor Christianson inquired if an Annual Meeting was a requirement. Discussion took place and it was concluded that do to the lateness in the year, the Annual Meeting will be held following the next Budget Meeting.
- ROUND TABLE** Councillor Christianson inquired about the possibility of holding a round table discussion following the Council meetings where Councillors could discuss any questions and concerns. The Round Table would not be part of the meeting and will not be recorded.
- Discussion took place and it was decided that a Round Table meeting will take place after the regular meeting of Council on September 2, 2008.
- SIDEWALKS** Mayor Wilson informed Council that he had met with Lyle Guckert Oyen Concrete and that they are willing to work with the public works department to do designated sidewalk replacements.
- RDRMUG** Councillor Lehman reported on the Red Deer River Municipal User Group meeting he attended at Dixon Dam.
- PEP** Councillor Lehman reported to Council of an annual Palliser Economic Partnership meeting he attended in Duchess.
- MCFC** Councillor Schroeder reported on the Meridian Community Futures Corporation meeting he attended in Kindersley.

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- COMMUNITIES IN BLOOM** Councillor Bedwell reported to Council of Communities in Bloom meeting she had attended at the Oyen Seniors Lodge.
- DR. BOUWERS** Councillor Christianson reported to Council on a meeting she attended for Mayor Wilson with the Mayors of the surrounding Municipalities and Dr. Bouwer regarding health service concerns in our communities.
- MEMORIAL BENCH** Councillor Tye reported to Council that Harold and Gail Monagle have set up a memorial bench in honor of Lowell Monagle, at the Oyen Cemetery.
- COMMUNITIES IN BLOOM** Council received a letter from Communities in Bloom requesting the closure of Main Street from Fountain Tire to Allen's Agro Thursday August 28, 2008 from 4:30 p.m. to 9:30 p.m. for the U-Nite Night & Bedlam Bed Races.
- It was moved by Councillor Tye that permission be given to Communities in Bloom to close Main Street from Fountain Tire to Allen's Agro Thursday August 28 2008 from 4:30 p.m. to 9:30 p.m. for the U-Nite Night & Bedlam Bed Races.
- EXPIRED STANDARD FIRE CERTIFICATE** Council received a letter from Safety Codes Council regarding expiration of John Van Otterloos Standard Fire Certificate expiration. Acting Municipal Administrator informed Council she had spoken to Mr. Van Otterloo, and he is not interested in renewing his certification. She also spoke to Fire Chief Paul Lijdsman, who is not interested in taking on this responsibility for the Town of Oyen Discussion took place.
- The Acting Municipal Administrator to contact Safety Codes Council to inquire if they are willing to include this service with the services currently provided to the Town of Oyen
- ATCO GAS:** Council received a latter from ATCO Gas as per the Franchise Agreement indicating annual delivery revenue for 2007 and 2009 forecasted delivery service.
- SAMDA** Council received a letter from SAMDA with a request for funding of \$150.00, on a \$29,650.00 project for billboards and a video production project.
- It was moved by Councillor Schroeder that the Council of the Town of Oyen approve the request for funding in the amount of \$150.00 for the SAMDA \$29,650.00 Marketing Campaign .
- CARRIED**
- AMIP & NDCC** Council received a letter from Honorable Luke Ouellette regarding adjusted grant program amounts for Alberta Municipal Infrastructure Program (AMIP) and New Deal for Cities and Communities (NDCC) based on 2007 Official Population
- GEOCACHING PROGRAM** Council received information from SAMDA with regards to local Geocaching programs.

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- VIRTUAL 360 MONTHLY REPORT** Council received a report from the Acting Municipal Administrator with regards to an increase in a number of views the Town of Oyen website received during the week of the Bull-a-rama and Ball Tournament in Town.
- CULTURE & COMMUNITY SPIRIT** Council received a letter and information from Lindsey Blackett, Minister of Culture & Community Spirit with regards to information on the Community Spirit Program.
- AIRPORT FUEL** Councillor Tye reported to Council of a meeting he attended with Town Foreman, Darcy Dobrosky and Gordon Johnsen. It was concluded that the Town of Oyen will continue to sell fuel at the airport. The situation will be revisited upon selling all the fuel left at the airport.
- DRAFT BYLAW 785-08** Council to look into the next meeting of September 02, 2008.
- ACADIA FOUNDATION SERVICING** Council discussed the rejected bid of \$366,000.00 at the Special Meeting of July 28, 2008.  
Discussion took place and it was decided that Council would have to do the project in stages do to budget constraints.  
It was moved by Councillor Tye that the Council of the Town of Oyen contact local contractors for a quote on water and sewer service installations for the Acadia Foundation Lodge.  
**CARRIED**
- 5<sup>TH</sup> AVENUE WEST PAVING** The Acting Municipal Administrator informed Council that a paving compaction test will need to be done on 5<sup>th</sup> Avenue West before proceeding with the paving.  
It was moved by Councillor Bedwell that the Council of the Town of Oyen have the Embankment Beam test in the amount of \$4000.00 for 5<sup>th</sup> Avenue West paving completed as recommended by AMEC prior to any paving .
- TOWN PROPERTY PARKING** Council reviewed letter/petition received from Don Bamber, Vern Heatherington and Henry Kroker. Council discussed their concerns.
- ACCOUNTS PAYABLE** It was moved by Councillor Tye to approve the accounts payable.  
**CARRIED**
- ASSESSMENT SERVICES** Council discussed the proposal given by Mel Harper, Don Sheridan and Terry Willaby.  
It was moved by Councillor Schroeder to accept the proposal from Municipal Property consultants Ltd for Assessment Services for the Town of Oyen for a 5 year period from 2009 – 2013 as presented.  
**CARRIED**
- IN CAMERA** It was moved by Councillor Bedwell to go in Camera at 8:30PM  
**CARRIED**

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**OUT OF CAMERA** It was moved by Councillor Tye to go out of Camera at 8:30PM **CARRIED**

**ADJOURNMENT** It was moved by Councillor Schroeder to adjourn the meeting at 8:31PM.

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