

THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD IN THE COUNCIL CHAMBERS ON DECEMBER 2, 2008 AT 5:30 pm

MEMBERS PRESENT

Mayor Wilson, Councillors Lehman, Bedwell, Christianson, Van Otterloo and Tye.

Municipal Administrator – Debbie Kovitch
Recording Secretary – Rizdale Gajudo

ABSENT

Councillor Schroeder

GUESTS/ DELEGATIONS

Town Foreman Darcy Dobrosky
Joan Mick, Farmer's Market

ADOPTION OF AGENDA

It was moved by Councillor Tye to adopt the Agenda as revised.
- Additions under New Business:

7. AUMA – Email from President
8. Palliser Regional Services

CARRIED UNANIMOUSLY

PUBLIC WORKS REPORT

Council reviewed the Public Works Report submitted by the Town Foreman, Darcy Dobrosky.

The Town Foreman submitted and reviewed with Council the following:

- List of sidewalk replacements completed
- New water Distribution pumps serviced
- New water/sewer Services completed at Oyen Lodge
- List of Public Works Equipment & estimates for Council to consider placing in 2009 Budget.

Town Foreman Darcy Dobrosky invited Council members on tour of new upgrade pumpstation and other Town facilities.

FARMERS MARKET

Joan Mick, representing the Farmer's Market, brought forward to Council concerns with regards to being charged rent for the arena for the Farmers Market. Mrs. Mick stated that the Farmers Market falls under the mandate of the Big Country Agricultural Society and in accordance with the agreement with the Town there should be no rent charges.

Joan Mick takes leave of the Town of Oyen Council Chambers at 6:15PM.

CELL PHONES

It was requested by Mayor Wilson that all cellular phones and devices be turned "off" for Council meetings, effective January 1, 2009.

FCSS

The Municipal Administrator reported that written confirmation was received from Debby Cook, Administrator, AMSC Insurance Ltd. stating that as long as a person is being run through the Town of Oyen payroll, they can be considered eligible for benefits. Therefore the Youth Program Coordinator qualifies for benefits.

Municipal Administrator to notify Mrs. Heather Norris, FCSS Director.

MAYOR

MUNICIPAL ADMINISTRATOR

**NEW TOWN
LOGO**

Councillor Lehman presented Council with an estimate report from Idea Market to design a new logo for the Town of Oyen.

The costs are as follows:

Logo Development - \$1300.00
Slogan - \$200.00
Brand Usage Guide - \$750.00

Council to review for the regular Council meeting on January 6, 2009.

**RECREATION
REPORT**

Council reviewed the Recreation Report submitted by the Recreation Director Edward Peacock.

**PERSONNEL
COMMITTEE**

Councillor Bedwell reported to Council on the Personnel Committee meeting held on November 24, 2008.

It was recommended by the Personnel Committee that there be a 2.4% increase in wages for cost of living to all permanent employees and the Recreation Director and Town Foreman receive an additional \$500.00 to bring their salaries to a comparable grid, effective January 1, 2009.

It was moved by Councillor Bedwell that the Council of the Town of Oyen approve of the recommendation from the Personnel Committee for a 2.4% Cost of Living increase for all permanent Town Employees and that the Recreation Director and the Town Foreman receive an additional \$500.00, effective January 1, 2009.

CARRIED UNANIMOUSLY

It was discussed by Council as to how the Municipal Administrator's Performance Evaluation will be completed. In accordance with the Municipal Government, Council must provide the Municipal Administrator with an annual written performance evaluation.

It was moved by Councillor Tye that Mayor Wilson, and Councillors Bedwell and Christianson will be performing the Municipal Administrator's evaluation. **CARRIED UNANIMOUSLY**

CN LINE

The Council received a letter from Dave Amos, Palliser Regional Municipal Services with regard to holding a strategy session in January, 2009, on the proposed closing of the CN Line, with municipal representatives, Hon. Jack Hayden and Hon. Kevin Sorenson.

The Municipal Administrator provided Council with a copy of CN's Three-Year Discontinuance Plan. Discussion took place and it was concluded that there was an insufficient amount of information received or no contact was made with regard to the CN's proposal.

Mayor Wilson to contact the Mayors of Hanna and Youngstown.

MAYOR

MUNICIPAL ADMINISTRATOR

- CHAMBER OF COMMERCE** Council received a letter from the Chamber of Commerce regarding Town of Oyen Main Street untidiness.
- Discussion took place on what actions should be taken.
- Municipal Administrator to write letter, responding to the Chamber of Commerce letter.
- BIG COUNTRY DENTAL CLINIC** A letter was received from the Big Country Medical Dental Centre for the 2009 Annual Requisition in the amount of \$10,000.00.
- Discussion took place.
- It was moved by Councillor Lehman that the Council of the Town of Oyen approve of the 2009 Annual requisition for the Big Country Medical Dental Centre in the amount of \$10,000.00. **CARRIED**
- SPECIAL AREAS REC. GRANT** The Municipal Administrator reported to Council of a meeting she had with Darren Dick, Special Areas and presented to Council the Special Areas #3 2008 Recreation Mill Rate grant for the Town of Oyen. The Town of Oyen will receive \$103,988.41 with \$15,000.00 being withheld for the advance for the Ag Building.
- Discussion took place and it was recommended by the Municipal Administrator that the allocated funds be granted to the Curling Rink in the amount of \$9,148.54 and to the Oyen Legion Hall in the amount of \$6,099.03 to assist with the operation and maintenance of the facilities.
- It was moved by Councillor Lehman that the Council of the Town of Oyen approve of granting to the Oyen & District Curling Club the 2008 allocated funds from the Special Areas Recreation Mill Rate Grant in the amount of \$9,148.54. **CARRIED UNANIMOUSLY**
- It was moved by Councillor Tye that the Council of the Town of Oyen approve of granting to the Oyen Legion Branch No. 208 the 2008 allocated funds from the Special Areas Recreation Mill Rate Grant in the amount of \$6,099.03. **CARRIED UNANIMOUSLY**
- SHUTTLE SERVICES** The Municipal Administrator reported to Council that Mr. Jim Cutter of J & D Shuttle Service attended at her office and is interested in setting up a shuttle service from Oyen to Medicine Hat and return. The Municipal Administrator reviewed with Council what he is proposing and requiring.
- Discussion took place and Council concurred that a written proposal would be required from Mr. Cutter before any decisions would be made.
- AUMA EMAIL** The Mayor & Council received an email from AUMA President, Lloyd Ritchie regarding the release of the report "*Municipal Spending in Alberta: A Re-examination*" together with a copy of the report and executive summary. .
- BASEBALL ACADEMY** Councillor Christianson reported on a Baseball Academy meeting she attended at the Legion Hall on November 14, 2008

MAYOR

MUNICIPAL ADMINISTRATOR

- FOOD BANK** Councillor Christianson reported to Council that Conoco Philips donated \$5,000.00 to the Food Bank and hampers will be packed on December 17 and will be delivered by the Oyen Lions Club on December 18, 2008.
- RCMP** Councillor Lehman reported to Council on a RCMP meeting he attended on November 6, 2008.
- CANADIAN BADLANDS** Councillor Lehman reported to Council on a Canadian Badlands meeting he attended on November 7, 2008 at the Royal Tyrrell Museum in Drumheller along with Councillor Schroeder.
- ACADIA FOUNDATION** Councillor Lehman reported to Council on a Acadia Foundation meeting he attended on November 18, 2008 at the Seniors Recreation Centre in Oyen.
- Councillor Lehman reported to Council on an Acadia Foundation Project Site meeting he attended on November 27, 2008 at the Oyen Lodge.
- HKRWC** Councillor Lehman reported to Council that due to scheduling conflicts he will be unable to attend the Henry Kroeger Regional Water Commission meeting on December 10, 2008. Alternate Councillor Van Otterloo will attend.
- FOIP** The Municipal Administrator reported to Council that Secretary Rizdale Gajudo had completed Freedom of Information and Protection of Privacy Act Courses in Edmonton on November 17 – 19, 2008 and is the new FOIP Coordinator for the Town of Oyen.
- EMERGENCY PLANNING** The Municipal Administrator reported to Council that the Town of Oyen Emergency Plan review was completed on November 13, 2008, by Mr. Randy Tiller from Alberta Emergency Management Agency.
- KEYSTONE PIPELINE** The Municipal Administrator informed Council that Keystone will be hosting a Pipeline Construction Info Session on Wednesday, December 3, 2008, at 7:00 PM at the Oyen Seniors Rec. Centre.
- ACCOUNTS PAYABLE** It was moved by Councillor Tye that the following list of accounts be approved for payment by the Council of the Town of Oyen.
CARRIED UNANIMOUSLY
- FARMERS MARKET** Discussion took place and it was concluded that the concerns of the Farmer's Market be referred to the Town of Oyen Recreation Advisory Board.
- It was moved by Councillor Lehman that the Council of the Town of Oyen refer the concerns of the Farmer's Market to the Town of Oyen Recreation Advisory Board. **CARRIED UNANIMOUSLY**
- Municipal Administrator to inform Town of Oyen Recreation Director, Edward Peacock.
- ADJOURNMENT** It was moved by Councillor Lehman to adjourn the meeting at 8:40PM.
CARRIED UNANIMOUSLY

MAYOR

MUNICIPAL ADMINISTRATOR