

**THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD IN THE COUNCIL CHAMBERS ON JANUARY 5, 2010 AT 5:30PM**

- MEMBERS PRESENT** Mayor Wilson, Councillors Lehman, Schroeder, Bedwell, Christianson, Van Otterloo and Tye.
- Municipal Administrator – Debbie Kovitch  
Recording Secretary – Charmain Hausauer
- GUESTS** Doug Jones (Canadian Badlands)
- ADOPTION OF AGENDA** It was moved by Councillor Schroeder to adopt the Agenda as presented.  
**CARRIED UNANIMOUSLY.**
- PREVIOUS MINUTES** It was moved by Councillor Lehman that the Council of the Town of Oyen adopt the minutes of the Council meeting of December 1, 2009, as circulated.  
**CARRIED UNANIMOUSLY.**
- SPECIAL MINUTES** It was moved by Councillor Lehman that the Council of the Town of Oyen adopt the minutes of the Special Council meeting of December 12, 2009, as circulated. **CARRIED UNANIMOUSLY.**
- DRAFT BY-LAW NO. 793-10 BORROWING** Draft Bylaw was presented to Council for adoption. Being a Bylaw to authorize the Council of the Town of Oyen to temporarily borrow for the purpose of financing operating expenditures.
- It was moved by Councillor Lehman that Bylaw No. 793-10 be given first reading.  
**CARRIED UNANIMOUSLY.**
- It was moved by Councillor Tye that Bylaw No. 793-10 be given second reading.  
**CARRIED UNANIMOUSLY.**
- It was moved by Councillor Schroeder that Bylaw No. 793-10 be presented for third reading. **CARRIED UNANIMOUSLY.**
- It was moved by Councillor Christianson that Bylaw No. 793-10 be given third and final reading. **CARRIED UNANIMOUSLY.**
- IN CAMERA** It was moved by Councillor Tye to go in Camera at 5:40 PM.  
**CARRIED UNANIMOUSLY**
- OUT OF CAMERA** It was moved by Councillor Lehman to go out of Camera at 5:44 PM  
**CARRIED UNANIMOUSLY**
- TAX RECOVERY PROPERTY** It was moved by Councillor Lehman to accept the Offer to Purchase for Lot 1,2,3, Block 2, Plan 4490AR in the amount of \$65,000.00 subject to Financing and Property Inspection.  
**CARRIED UNANIMOUSLY.**
- IN CAMERA** It was moved by Councillor Bedwell to go in Camera at 5:47 PM.  
**CARRIED UNANIMOUSLY**
- OUT OF CAMERA** It was moved by Councillor Schroeder to go out of Camera at 5:57 PM  
**CARRIED UNANIMOUSLY**

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MAYOR

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MUNICIPAL ADMINISTRATOR

**PERSONNEL  
COMMITTEE**

Council reviewed and discussed the proposed recommendations and cost estimates for the Town permanent employees.

It was moved by Councillor Tye that the Council of the Town of Oyen approve of the recommendation from the Personnel Committee as follows:

1. Move one level on salary grid, if not to maximum, & 2.4% Cost of Living Increase:

Municipal Administrator  
Public Works Foreman  
Asst. P.W. Foreman  
PW Maint. Worker II  
Recreation Director  
Part-time Office Assistant

2. Full-Time Receptionist/Utilities Clerk - \$1.00 per hour increase, effective January 1, 2010, with an amended position on the salary grid to be drafted & approved.
3. New Part-time Receptionist/Utilities Clerk - \$1.00 per hour increase subject to the completion of 3 month probation period & performance evaluation and amended position on the salary grid to be drafted & approved.

**CARRIED UNANIMOUSLY.**

**LETTER OF  
RESIGNATION**

Council received a letter of resignation from Francis MacQuarrie as Board Member on the Oyen Municipal Library Board effective immediately.

**MUNICIPAL  
SPONSORSHIP  
PROGRAM**

The Municipal Administrator submitted a proposal & request received from the MD of Acadia No. 34. Council reviewed and discussed. Councillor Van Otterloo moved the following:

“Be it resolved that Council authorizes the Town of Oyen to participate in a Municipal Sponsorship Program grant application for Purchase of a Fire Department Tanker for the MD of Acadia under the Alberta Municipal Affairs Municipal Sponsorship Program; further

That the Town of Oyen agrees that the MD of Acadia No. 34 be designated the managing partner of the Purchase of a Fire Department Tanker for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further

That the Town of Oyen agrees to allocate 100% or \$12,735.00 of its Municipal Sponsorship Program base grant to the Purchase of a Fire Department Tanker; and further

That the Town of Oyen agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.”

**CARRIED UNANIMOUSLY.**

**LEASED LAND**

Councillor Tye reported that there is an issue/concern in regards to the leased land adjacent to the airport. The horses that are stabled there have gotten out and are roaming on the landing strip. Concerns were discussed with regards to liability and it was decided that if the problem continues, the lease may have to be terminated.

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MAYOR

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MUNICIPAL ADMINISTRATOR

- FCSS** Councillor Christianson reported to Council on the FCSS meeting that she had attended.
- SAMDA** Councillor Christianson reported to Council on the SAMDA meeting in Cereal that she had attended.
- RECREATION BOARD** Councillor Christianson reported to Council on the Recreation Board meeting that she had attended.
- MUNICIPAL LIBRARY BOARD** Councillor Bedwell reported on the Municipal Library Board meeting that she had attended.
- CN RAIL CONTINUANCE** Councillor Bedwell informed Council that the CN Rail Continuance committee is expecting to begin selling shares. Next CN Public Meeting in Oyen is January 20, 2010, at the Oyen Senior Rec. Centre.
- VICTIM SERVICES** Councillor Bedwell informed Council that Victim Services is looking for a new coordinator.
- MCF** Councillor Schroeder informed Council that the Meridian Community Futures Board has written off their bad debt, they have had no recent loan applications, and that there has been a definite economic slowdown in recent months.
- LODGE** Councillor Lehman informed Council that the Acadia Foundation has received their Occupancy permit and residents began moving into their new homes on December 30, 2009. Issues with regards to telephones, TV, temperature of the suites will all be worked out at the next site meeting on Thursday, January 7, 2010.
- A.R.B** An e-mail was received from the Assessment Services Branch with regards to training for the Assessment Review Board Members was reviewed. The Municipal Administrator will attend one training seminar and Councillor Schroeder and Councillor Bedwell will be attending two training seminars.
- COURSES** Two e-mails were received with regards to training courses for elected officials.  
  
It was moved by Councillor Van Otterloo that Council of the Town of Oyen approve of expending the funds that would be required for Councillors to attend the courses. **CARRIED UNANIMOUSLY.**
- MUNICIPAL WORLD** It was moved by Councillor Bedwell that the Council of the Town of Oyen approve of purchasing the Good Governance Orientation Package that is available in Municipal World. **CARRIED UNANIMOUSLY.**
- C.B.** Doug Jones, representative for the Canadian Badlands, reported to Council on the Canadian Badlands Initiatives that are currently being pursued.
- CORRESPONDENCE** The Municipal Administrator and Council reviewed the balance of the Correspondence listed on the January 5<sup>th</sup>, 2010 Council meeting agenda.
- ACCOUNTS TO BE PAID** It was moved by Councillor Tye to approve the list of accounts to be paid. **CARRIED UNANIMOUSLY.**
- ADJOURNMENT** It was moved by Councillor Lehman to adjourn the meeting at 7:09 PM. **CARRIED UNANIMOUSLY**

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