

PRESENT

Paul Christianson	Mayor
Lois Bedwell	Deputy Mayor
Rudi Brockmann	Councillor
Shane Hertz	Councillor
Doug Lehman	Councillor
Manfred Schroeder	Councillor
Gordon Thomson	Councillor

ABSENT

ATTENDING

Hermann Minderlein	Chief Administrative Officer (CAO)
Darcy Dobrosky	Public Works Foreman (PWF)
	Paul Evans
	Recreation Director (RD)
	Lee Tucker
	Assistant Recreation Director (ARD)
Rizdale	Gajudo
	Recording Secretary (RS)

CALL TO ORDER

Mayor Christianson called the meeting to order at 5:00 p.m.

AGENDA

C001(11/06/07)

RESOLUTION by Councillor Thomson that Council adopts the agenda governing the Regular Council Meeting of June 7, 2011, as amended with the following corrections and additions:

- 3.a.i. - amend to read Regular Council Meeting May 3, 2011
- 9.a. - Detailed Crime Monthly Report – April 2011
- 9.b. - Letter dated May 18, 2011 from Doreen Rude on behalf of Oyen Seniors Association
- 9.c. – Invitation dated May 24, 2011 to Community Futures Development Corporation Annual Meeting
- 9.d. - Letter dated June 1, 2011 from Carol Tye, Donna Hogan, and Ann Berg re May 28, 2011 retirement evening

CARRIED

MINUTES

Previous Minutes

C002(11/06/07)

RESOLUTION by Councillor Schroeder that Council approves the minutes of the May 3, 2011 Regular Council Meeting, as presented. CARRIED

Initials: _____
Mayor

CAO

C003(11/06/07) **RESOLUTION by Councillor Lehman that Council approves the minutes of the May 4, 2011 Special Council Meeting, as presented.**

CARRIED

C004(11/06/07) **RESOLUTION by Councillor Hertz that Council approves the minutes of the May 11, 2011 Special Council Meeting, as presented. CARRIED**

Business Arising Councillor Bedwell inquired with regards to the Baseball Academy Contract. She was informed that an update would be provided in the Recreation Director's report.

DELEGATION(S)

Pat Merkl
5:08 p.m. Pat Merkl, a resident of the Town of Oyen, was in attendance to make a presentation to Mayor and Council regarding promoting the Town of Oyen, specifically by enhancements to, and expansion of content the Town of Oyen Website.

C005(11/06/07) **RESOLUTION by Councillor Thomson that Council receives for information the presentation by Pat Merkl regarding promoting the Town of Oyen and its website. CARRIED**

Kim Gilbertson
5:16 p.m. Kim Gilbertson, with Royal LePage, was in attendance to make a presentation to Mayor and Council regarding the provision of information related to rental accommodation available potential Trans Canada Pipeline workers, to ask if the Town of Oyen would pay for the environmental testing on the old hotel lot, the possibility of the subdivision and sale of a lot adjacent to a lot owned by Mrs. Gilbertson, and the possibility of listing vacant lots held by the Town of Oyen through her Real Estate Company.

C006(11/06/07) **RESOLUTION by Councillor Schroeder that Council receives for information the presentation by Kim Gilbertson regarding the provision of information related to rental accommodation available potential Trans Canada Pipeline workers, to ask if the Town of Oyen would pay for the environmental testing on the old hotel lot, the possibility of the subdivision and sale of a lot adjacent to a lot owned by Mrs. Gilbertson, and the possibility of listing vacant lots held by the Town of Oyen through her Real Estate Company. CARRIED**

Mayor Christianson recessed the meeting for lunch at 5:30 p.m.

Late Arrival Councillor Brockmann arrives at the Council Chambers at 5:35 p.m.

Initials: _____
Mayor

CAO

at 5:42 p.m. Mayor Christianson reconvened the meeting
PUBLIC HEARING: Nothing on this agenda

TENDER
OPENINGS: Nothing on this agenda

NEW BUSINESS:
COUNCIL
Annual Open House

Council historically hosted an Open House to present and provide copies of the audited financial statements. Direction was requested from Council to continue with this practice or to explore alternate methods of making this information available and providing copies to the Town's residents.

C007(11/06/07)

RESOLUTION by Councillor Lehman that Council direct Administration to make the 2010 Audited Financial Statements available on the town's website and to provide hard copies to the public at the Town Office. CARRIED

Formation of the
Town of Oyen
Centennial
Committee.

The Town of Oyen was first incorporated as a Town on January 17th, 1913. A committee of comprised of municipal officials, representatives from community organizations, the business community, and the residents of the Town of Oyen should be organized and appointed if any celebrations are to be scheduled and organized to mark the 100th anniversary of this event.

C008(11/06/07)

RESOLUTION by Councillor Bedwell that Council direct Administration to advertise for volunteers from community organizations, the business community, and residents of the Town of Oyen to sit on a committee formed to organize events to mark the Town of Oyen's 100th anniversary of incorporation as a town and to bring back any applications or letters of interest to the August, 2011 Regular Council Meeting.

CARRIED

C009(11/06/07)

RESOLUTION by Councillor Lehman that Council direct Administration to make plans to allocate funding for the January 17th, 2013 anniversary of the incorporation of the Town of Oyen in the 2012 and 2013 budgets, and to begin researching outside sources of funding for the event.

CARRIED

Initials: _____
Mayor

CAO

Bylaw 802-11 Chief
Administrative
Officer Bylaw

Bylaw 802-11 was provided 1st reading at the March 1, 2011 Regular Council Meeting, and presented for 2nd reading at the April 14, 2011 Regular Council Meeting. The bylaw was not provided 2nd reading at that time, and it was decided to return Bylaw 802-11 to the Personnel Committee for further review.

Bylaw 802-11 is now being presented to Mayor and Council for a decision regarding its final content, and 2nd and 3rd reading once that decision has been made.

C010(11/06/07)

RESOLUTION by Councillor Schroeder that Bylaw 802-11 be allowed to die on the table. CARRIED

C011(11/06/07)

RESOLUTION by Councillor Bedwell that Bylaw 805-11 be given first reading. CARRIED

C012(11/06/07)

RESOLUTION by Councillor Hertz that Bylaw 805-11 be given second reading. CARRIED

C013(11/06/07)

RESOLUTION by Councillor Thomson that Bylaw 805-11 be presented for third reading. CARRIED UNANIMOUSLY

C014(11/06/07)

RESOLUTION by Councillor Brockmann that Bylaw 805-11 be given third and final reading. CARRIED

NEW BUSINESS:

Signing Authority

ADMINISTRATION

Signing authorities were amended to include Debbie Kovitch, Acting Municipal Administrator, at the May 11, 2011 Special Meeting of Council. This authority will no longer be required once authority is granted by this Council to Hermann Minderlein, the permanent Chief Administrative Officer.

C015(11/06/07)

RESOLUTION by Councillor Lehman that Council revoke the signing authority granted to Debbie Kovitch, the Acting Municipal Administrator, on May 11, 2011 and provides signing authority to Hermann Minderlein, Chief Administrative Officer (CAO) for the Town of Oyen, or in the absence of the CAO, Debbie Ross, the Administrative Assistant, together with Paul Christianson, Mayor for the Town of Oyen, or in the absence of the Mayor, the Deputy Mayor, Lois Bedwell on the Town of Oyen account numbers 743-9100318-24 and 743-9100318-91 held at ATB Financial.

CARRIED

Oyen Golf &
Country Club The

Town of Oyen has been in communication with representatives from the Oyen Golf & Country Club who are seeking to renegotiate Lease and Operating Agreement dated March 23, 2004 and financial

Initials: _____
Mayor

CAO

assistance with some of their invoices that they have provided to the Town of Oyen.

Mayor

Christianson declared pecuniary interest in the matter and passed the chair to Deputy Mayor Bedwell and left the Council Chambers.

C016(11/06/07)

RESOLUTION by Councillor Hertz Council move into committee of the whole for input and questions from the public. CARRIED

Discussion

ensued concerning financial assistance for the Oyen Golf & Country Club and the formation of a Maintenance Management Committee

C017(11/06/07)

RESOLUTION by Councillor Thomson to revert to regular meeting of Council. CARRIED

C018(11/06/07)

RESOLUTION by Deputy Mayor Bedwell that Council appoints CAO Minderlein and Debbie Kovitch, if Mrs. Kovitch accepts, to the Oyen Golf & Country Club Maintenance Management Committee as required by Clause 21 of the Lease and Operating Agreement dated March 23, 2004 between the Oyen Golf & Country Club and the Town of Oyen. CARRIED

C019(11/06/07)

RESOLUTION by Councillor Thomson that Council directs Administration to reimburse the Oyen Golf & Country Club \$205.00 for electrical bill costs from the period September 27 to October 26, 2010 that relate to pumping at the lagoon last year and fuel costs for pumping 2011 spring storm water for \$2,000.00.

CARRIED

C020(11/06/07)

RESOLUTION by Councillor Hertz that Council directs Administration to prepare a letter to the Oyen Golf & Country Club reminding the club that the club is responsible for costs related to maintenance and repair as per Clause 8 of the Lease and Operating Agreement dated March 23, 2004 between the Oyen Golf & Country Club and the Town of Oyen, and that the Town of Oyen will not be reimbursing the club for any costs related to the 2010 air conditioners.

CARRIED

Mayor Christianson returned to the meeting

Deputy Mayor Bedwell returned the chair to Mayor Christianson.

Maternity Leave
Policy The March

1, 2011 minutes for the Regular Council meeting read that "Council directed the Acting Municipal Administrator to review the current Town of Oyen Personnel Policy with respect to the Town of Oyen's policy on Maternity Leaves and if necessary update the policy and present it at the next council meeting". There was nothing found in the minutes of the Regular Council Meeting held April 14, 2011 to indicate that the matter had been dealt with.

C021(11/06/07)

RESOLUTION by Councillor Hertz that Council approve the Maternity, Adoption and Parental Leave

Initials: _____
Mayor

CAO

Policy Number HRP 7:02 as presented.
CARRIED

C022(11/06/07)

RESOLUTION by Councillor Schroeder that Council directs Administration to undertake a complete review of the Town of Oyen Personnel Policy and to return it to Council in a format that matches the format utilized for HRP 7:02, to provide recommendations for amendments and additions that would clarify existing Council Policy; and to provide Council with recommendations for policies that may be lacking from the current Personnel Policy. **CARRIED**

NEW BUSINESS:
PUBLIC WORKS

Nothing on this agenda

NEW BUSINESS:
RECREATION

Nothing on this agenda

WRITTEN
COUNCIL
COMMITTEE &
MANAGERS

REPORTS:

Councillor Reports

Council submitted written reports on the meetings they attended.

C023(11/06/07)

RESOLUTION by Deputy Mayor Bedwell that Council accepts for information the written and verbal Councillor Reports received on meetings attended for the month of May 2011.

CARRIED

Chief
Officer's Report

Administrative

The Chief Administrative Officer (CAO) summarized his written report to Council.

C024(11/06/07)

RESOLUTION by Councillor Thomson that Council authorizes Administration to advertise Mr. Girletz's position internally, after which the Chief Administrative Officer and Public Work's Foreman are instructed to interview any qualified applicants and offer the position to a successful applicant if found. **CARRIED**

C025(11/06/07)

RESOLUTION by Councillor Schroeder that Council accepts for information the Chief Administrative Officer's report, as presented.

CARRIED

Public Works
Foreman's Report

The Public Works Foreman presented a verbal report to Council on matters related to Public Works.

C026(11/06/07)

RESOLUTION by Councillor Hertz that Council accepts for information the Public Works Foreman's report, as presented.

CARRIED

Recreation

Director's

Initials: _____
Mayor

CAO

Report

The Recreation Director presented a written report with a verbal update to Council on matters related to Recreation.

C027(11/06/07)

RESOLUTION by Councillor Schroeder that Council accepts for information the Recreation Director's report, as presented.

CARRIED

COUNCIL
INFORMATION
C028(11/06/07)

RESOLUTION by Councillor Schroeder to included the letter From the Oyen and District Chamber of Commerce to the Oyen Town Council regarding the Chamber of Commerce Breakfast being held July 16, 2011 under Council information. CARRIED

Council was presented with the following information for review:

1. Detailed Crime Monthly Report – April 2011
2. Letter dated May 18, 2011 from Doreen Rude on behalf of Oyen Seniors Association
3. Invitation dated May 24, 2011 to Community Futures Development Corporation Annual Meeting
4. Letter dated June 1, 2011 from Carol Tye, Donna Hogan, and Ann Berg re May 28, 2011 retirement evening
5. Letter from the Oyen and District Chamber of Commerce regarding the Chamber of Commerce Breakfast – July 16, 2011

C029(11/06/07)

RESOLUTION by Councillor Thomson that Council receives for information the correspondence presented at the June 7, 2011 Regular Council Meeting. CARRIED

Initials: _____
Mayor

CAO

ADJOURNMENT

Mayor Christianson adjourned the Regular Council Meeting on June 7, 2011 at 8:25 p.m.

DATE

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER
(CAO)

Initials: _____
Mayor

CAO