

PRESENT	Paul Lois Rudi Doug	Christianson Bedwell Brockmann Lehman Manfred Schroeder	Mayor Deputy Mayor Councillor Councillor Councillor
ABSENT		Gordon Thomson Shane Hertz	Councillor Councillor
ATTENDING	Darcy Rizdale	Hermann Minderlein Dobrosky Paul Evans Lee Tucker Gajudo	Chief Administrative Officer (CAO) Public Works Foreman (PWF) Recreation Director (RD) Assistant Recreation Director (ARD) Recording Secretary (RS)

CALL TO ORDER Mayor Christianson called the meeting to order at 6:30 p.m.

AGENDA

C082(11/09/06)

RESOLUTION by Councillor Brockmann that Council adopts the agenda governing the Regular Council Meeting of September 6, 2011 with the following addition(s)

**8.a. iv. Appointment to Municipal Planning Commission
v. Scheduling of an Organizational meeting for October 4, 2011**

9.b. Request for Proclamation for Restorative Justice Week

9.c. Letter from AUMA re 2011 Convention Policy Resolutions Handbook

4.b. Keith MacLean – Delegation re: ATCO Camp

CARRIED

CARRIED

MINUTES

Previous Minutes

C083(11/09/06)

RESOLUTION by Councillor Schroeder that Council approves the previous minutes of the August 9, 2011 Regular Council Meeting, as presented.

CARRIED

Business Arising

None

DELEGATION(S)

Christie Dick
6:40 p.m. Ms

Christie Dick of SAMDA Economic Partnership Ltd appeared before Council to make a presentation related to the Dr. Recruitment Strategies and an update on the progress to date.

C084(11/09/06)

RESOLUTION by Deputy Mayor Bedwell that Council accepts accepts for information the presentation by Ms Christie Dick of SAMDA Economic Partnership Ltd related to the Dr. Recruitment Strategies and an update on the progress to date.

CARRIED

Keith MacLean
6:50 p.m.

Mr. Keith MacLean appeared before Council to make a presentation related to concerns regarding the placement of the ATCO Work Camp.

Initials: _____
Mayor

CAO

C085(11/09/06)

RESOLUTION by Councillor Schroeder that Council accepts for information the presentation by Mr. Keith MacLean related to concerns regarding the placement of the ATCO Work Camp.
CARRIED

Mayor Christianson recessed the meeting at 7:02 p.m.

PUBLIC

HEARING: There was a 7:02 p.m. public hearing for Bylaw No. 806-11 for the purpose of amending Land Use Bylaw No. 723-98 by expanding the definition of 'Temporary Development' in Part I Section 2 and extending the period of time that the Development Officer of Municipal Planning Commission is permitted to issue a temporary Development Permit for under Part III Section 9.

Mayor Christianson reconvened the meeting at 7:05 p.m.

C087(11/09/06)

RESOLUTION by Deputy Mayor Bedwell that Council receives for information the public hearing for Bylaw No. 806-11 for the purpose of amending Land Use Bylaw No. 723-98 by expanding the definition of 'Temporary Development' in Part I Section 2 and extending the period of time that the Development Officer or Municipal Planning Commission is permitted to issue a temporary Development Permit for under Part III Section 9. **CARRIED**

WRITTEN
COUNCIL
COMMITTEE &
MANAGERS

REPORTS:

Councillor Reports

Council submitted written and verbal reports on the meetings they attended.

C088(11/09/06)

RESOLUTION by Councillor Schroeder that Council accepts for information the verbal Councillor Reports received on meetings attended for the month of August 2011. **CARRIED**

CAO's Report

CAO Minderlein submitted a written report and provided a verbal update on activities taken place since the August 9, 2011 Regular Council Meeting.

C089(11/09/06)

RESOLUTION by Councillor Lehman that Council accepts for information the written report and verbal update by CAO Minderlein. **CARRIED**

Public Works
Foreman's Report

Darcy Dobrosky provided a verbal report on major activities undertaken or addressed by Public Works since the August 9, 2011 Regular Council Meeting.

C090 (11/09/06)

RESOLUTION by Councillor Brockmann that Council accepts for information the verbal report provided by the Public Works Foreman. **CARRIED**

Recreation
Report

Director's
Paul Evans and Lee Tucker provided written and verbal reports on major activities undertaken or addressed by the Recreation Department since the August 9, 2011 Regular Council Meeting.

Initials: _____
Mayor

CAO

C091(11/09/06) **RESOLUTION by Councillor Schroeder that Council accepts for information the written and verbal reports provided on behalf of the Recreation Department. CARRIED**

TENDER
OPENINGS:

Nothing on this agenda

NEW BUSINESS:
COUNCIL

Leave of Absence:
Councillor
Councillor Hertz

Thomson
Council approval is being sought for a Leave of Absence for Councillor Thomson and Councillor Hertz from the September 6, 2011 Regular Council Meeting.

C092(11/09/06) **RESOLUTION by Councillor Brockmann that Council approves Councillor Thomson's and Councillor Hertz's absence from the September 6, 2011 Regular Council Meeting. CARRIED**

Bylaw 806-11 to
Amend Bylaw

Bylaw 806-11, a bylaw of the Town of Oyen to amend the Town of Oyen Land Use Bylaw No. 723-98 is presented to Council for second and third reading. The bylaw was provided first reading at the August 9, 2011 Regular Council Meeting, advertised in the August 16 and 23, 2011 issues of the Oyen Echo pursuant to Sections 606 and 692 of the Municipal Government Act, and was the subject of a Public Hearing earlier at this meeting.

C093(11/09/06) **RESOLUTION by Councillor Lehman that Bylaw 806-11, a bylaw of the Town of Oyen to amend the Town of Oyen Land Use Bylaw No. 723-98, be given second reading. CARRIED**

C094(11/09/06) **RESOLUTION by Councillor Brockmann that Bylaw 806-11, a bylaw of the Town of Oyen to amend the Town of Oyen Land Use Bylaw No. 723-98, be given third and final reading. CARRIED**

Complaint Re:
& Unsightly

Untidy
Premises A complaint that was received by Mayor Christianson from Carol Hurley was forwarded to Administration. Ms Hurley believes her problem falls under By-law No. 588, and asks that the problem be rectified before winter.

Administration has reviewed By-law No. 588 and discovered that as worded, actions taken under By-law No. 588 must be done so under the direction of Council. Administration is thereby seeking direction from Council to take actions as permitted by By-law No. 588 that will rectify Ms Hurley's complaint, and to bring Bylaw No. 588 back for review at a future Council Meeting.

C095(11/09/06) **RESOLUTION by Deputy Mayor Bedwell that Council direct Administration to deal with the matter administratively and report back to Council on the Regular Council Meeting of October 4, 2011. CARRIED**

C096(11/09/06) **RESOLUTION by Councillor Schroeder that Council Direct Administration to bring back By-law No. 588 to a future Regular**

Initials: _____
Mayor

CAO

Council Meeting with options as to how to amend or replace the By-law so that it may be enforced without the direct involvement of Council for each and every complaint. CARRIED

NEW BUSINESS:

ADMINISTRATION

Appointment to
MPC
C097(11/09/06)

RESOLUTION by Councillor Lehman to appoint Mayor Christianson to the Municipal Planning Commission. CARRIED

Schedule:
Org. Meeting.

October 4, 2011 at 6:00PM

C098(11/09/06)

RESOLUTION by Deputy Mayor Bedwell that Council Schedules the 2011 Organizational Meeting for 6:00PM on October 4, 2011 in the Town of Oyen Council Chambers. CARRIED

2011 Operating
Budget

Administration was advised by the Town's auditors that the 2011 Operating Budget is required to reflect the numbers for depreciation. In our preparation to bring this matter before Council, Administration also discovered that there had been an error in the spread sheet created to originally calculate and present the budget.

Administration is therefore requesting that council amend the 2011 Operating Budget to reflect depreciation expenses and transfers, and to correct the errors contained in the original budget documentation.

C099(11/09/06)

RESOLUTION by Councillor Brockmann that Council adopt the amended 2011 Operating Budget as presented with mathematical corrections and the inclusion of amortization, as follows:

	<u>Revenues</u>	<u>Expenses</u>
Taxes	\$1,095,645.23	\$ 228,172.52
Grants in Lieu of Taxes	58,013.90	0.00
Other Revenue from Own Sources	199,500.00	0.00
Legislative	2,200.00	72,555.11
Administrative	27,646.00	456,657.34
Protective Services	72,250.00	119,922.35
Common Services	0.00	100,305.00
Transportation Services	8,125.00	465,227.01
Utility Services	619,000.00	909,180.14
Public Health & Welfare Services	76,805.00	92,920.18
Development Services	125,750.00	104,150.00
Recreation & Cultural Services	265,230.00	712,615.80
Depreciation	711,955.39	0.00
TOTAL	\$3,262,120.52	\$3,261,705.45

CARRIED

Initials: _____
Mayor

CAO

2011 Capital Budget

Administration is requesting that Council pass a resolution to adopt the 2011 Capital Budget that will be recorded in the minutes of this Regular Council Meeting.

Initials: _____
Mayor

CAO

C100(11/09/06)

RESOLUTION by Councillor Schroeder that Council adopt the 2011 Capital Budget, which as amended by Resolution C044(11/07/05), is as follows:

	<u>Revenues</u>	<u>Expenses</u>
Protective Services – Fire Department		
Truck		\$ 40,000
Contribution by Special Areas	\$ 20,000	
MSI Capital Grant	20,000	
SCBA		43,000
MSI Capital Grant	43,000	
Transportation Services		
Complete 2010 Street Improvement Project		50,000
MSI Capital Grant	50,000	
Used Grader		75,000
Borrowing (over 5 years)	75,000	
Public Health & Welfare Services		
Contribution to Reserve		50,000
MSI Capital Grant	50,000	
Recreation Services		
Arena Roof & Compressor		237,130
Contribution by Lions Club	45,000	
CFEP Grant	118,565	
MSI Capital Grant	73,565	
Food Booth		180,000
Operating Budget	45,000	
Contribution by Special Areas	75,000	
Contribution by Leisure Society	5,000	
Contribution by Minor Baseball	2,000	
CAF Grant	53,000	
Swimming Pool Boiler		25,000
MSI Capital Grant	25,000	
TOTALS	\$700,130	\$700,130 CARRIED

2011 Operating and
Capital Budget
Reports

Administration presented 2011 Operating and Capital Budget Status Reports for Council's review. The reports included the budgets as they were presented previously at the meeting, and the data available from the General Ledger (GL) as of the date prepared, that being August 31, 2011.

Administration cautioned Council that the GL data is still under review, and did not include many transactions that are required to be input. The report is being presented to Council for their input regarding the format.

C101(11/09/06)

RESOLUTION by Deputy Mayor Bedwell that Council directs Administration to produce monthly and quarterly financial reports for the month and quarter ending August 31, 2011 for the operating and capital budgets utilizing the format presented, and to present the reports to Council at the October Regular Council meeting for review and acceptance. **CARRIED**

NEW BUSINESS:
PUBLIC WORKS

Nothing on this Agenda

Initials: _____
Mayor

CAO

NEW BUSINESS:
RECREATION

Nothing on this Agenda

COUNCIL
INFORMATION

Council was presented with the following information for review:

- a) Letter received August 29, 2011 from Ken & Joanne Miller
- b) Request for Proclamation for Restorative Justice Week
- c) Letter from AUMA re 2011 Convention Policy Resolutions Handbook

C102(11/09/06)

RESOLUTION by Councillor Lehman that Council directs administration to have Public works add the property at 413 2nd Avenue East to the list of properties to be reviewed this fall regarding tree pruning or removal. CARRIED

C103(11/09/06)

RESOLUTION by Councillor Lehman that administration schedule the proclamation for Restorative Justice week to the October 4, 2011 Regular Council Meeting CARRIED

C104(11/09/06)

RESOLUTION by Councillor Schroeder that Council receives for information the correspondence presented at the September 6, 2011 Regular Council Meeting. CARRIED

CALENDARS

The calendar of upcoming events and meetings was unavailable for the meeting, and will be distributed as an attachment to an email prior to Friday, September 9, 2011.

**Mayor Christianson called a recess to the meeting at 8:10PM.
Mayor Christianson reconvened the meeting at 8:20 p.m.**

CONFIDENTIAL
ITEMS

C105(11/09/06)

RESOLUTION by Councillor Lehman to go In Camera at 8:20 p.m. to discuss confidential items related to land, labour and legal. CARRIED

C106(11/09/06)

RESOLUTION by Mayor Christianson that Council comes out of Camera at 9:05 p.m. CARRIED

Offer to Purchase
Land Council

received an offer to purchase for Lots 17/18 Block 6 Plan No 0810303 located at 312 and 314 8th Ave E for \$52,380.95 plus \$2,619.05 GST, or \$55,000 in total. The offer was submitted with several conditions, and these included:

1. The amalgamation of the 2 lots into a single lot prior to the transaction being completed;
2. The buyers applying for and obtaining a development permit for the construction of a single family dwelling on the land within one year;
3. The buyers applying for and obtaining a building permit for the construction of a single family dwelling on the land within one year;
4. The buyers satisfying the Development Officer of the Town that they are bound by agreement with a building contractor or home owner, and/or also satisfying the Development Officer of the Town that they have obtained approval for a mortgage and that they are

Initials: _____
Mayor

CAO

ready to proceed with the construction of a single family dwelling within three (3) months from the date of the Building Permit.

C107(11/09/06)

RESOLUTION by Councillor Lehman that the Town of Oyen accept the offer to purchase submitted by Kevin and Tenelle Brost for the properties at 312 and 314 8th Ave for the sum of \$55,000 (\$52,380.95 plus \$2,619.05 GST) subject to the conditions included in their offer to purchase and expanding on the ability to amalgamate the two (2) lots into a single lot prior to the transaction being completed to specify that the Town of Oyen will be responsible to rezone 314 8th Ave E from UR Urban Reserve to R1 Residential and the costs associated with doing so, and that the purchasers will be responsible for initiating and undertaking the actions and paying for the costs related to the amalgamation of 312 and 314 8th Ave into a single lot.

CARRIED

Land Lease Agreement for ATCO Electric

ATCO Electric had sent a copy of the Land Lease agreement for land potentially being leased by the Town of Oyen to ATCO Electric for a temporary construction camp. This copy had been amended by ATCO Electric as per the Town of Oyen's instructions, and Council and Administration were being asked to review it for any final input that may be forthcoming and Council's approval in order that a final document may be prepared and signed by the appropriate authorities.

C108(11/08/09)

RESOLUTION by Councillor Schroeder that Council direct Administration to enter into discussions and work with ATCO Electric to finalize the Land Lease between the Town of Oyen and ATCO Electric if a decision is made by the Municipal Planning Commission to approve the development permit submitted by ATCO Electric for a construction camp on property owned by the Town of Oyen.

CARRIED

ADJOURNMENT

Mayor Christianson adjourned the Regular Council Meeting of Tuesday, September 6, 2011 at 9:10 p.m.

DATE

MAYOR

DATE

CHIEF

ADMINISTRATIVE OFFICER (CAO)

Initials: _____
Mayor

CAO