

**REGULAR COUNCIL MEETING      Page 1 of 8**  
**TUESDAY, NOVEMBER 1, 2011**

PRESENT	Paul Christianson	Mayor
	Lois Bedwell	Deputy Mayor
	Rudi Brockmann	Councillor
	Shane Hertz	Councillor
	Manfred Schroeder	Councillor
	Gordon Thomson	Councillor
ABSENT	Doug Lehman	Councillor
ATTENDING	Debbie Ross	Assistant CAO (CAO)
		Darcy Dobrosky
		Public Works Foreman (PWF)
	Lee Tucker	Recreation Director (RD)
	Paul Evans	Assistant Recreation Director (ARD)
	Rizdale Gajudo	Recording Secretary (RS)
CALL TO ORDER	Mayor Christianson called the meeting to order at 6:34 p.m.	

AGENDA

**C170(11/11/01)      RESOLUTION by Councillor Schroeder that Council adopts the agenda governing the Regular Council Meeting of November 1, 2011 as presented.      CARRIED**

LATE ARRIVAL      Councillor Brockmann 6:36PM.

MINUTES

Previous Minutes

**C171(11/11/01)      RESOLUTION by Councillor Hertz that Council approves the minutes of the October 4, 2011 Organizational Meeting, as corrected with corrections to:**

**- Resolution C138 "on an as"**

**CARRIED**

**C172 (11/11/01)      RESOLUTION by Deputy Mayor Bedwell that Council approves the minutes of the October 4, 2011 Regular Council Meeting, as presented.      CARRIED**

Business Arising

**C173(11/11/01)      RESOLUTION by Deputy Mayor Bedwell that Council direct Administration to recruit and/or advertise for an additional Board Member for the Town of Oyen Recreation Advisory Board, as well as any other vacancies that may arise to Town of Oyen Committees and Boards, and to bring back names to Council at a future Regular Council Meeting for**

Initials: \_\_\_\_\_  
Mayor

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CAO

discussion and appointment.

**CARRIED**

**RESOLUTION by Councillor Hertz that the Council of the Town of Oyen appoint Mayor Christianson, and Councillors Brockmann and Schroeder to the Economic Development/Tourism Committee.**

**CARRIED**

DELEGATION(S): Nothing on this Agenda.

PUBLIC HEARING: Nothing on this Agenda.

WRITTEN  
REPORTS:  
COUNCIL,  
COMMITTEES &  
MANAGERS

Councillor Reports Council submitted written reports on the meetings they attended.

**C174(11/11/01) RESOLUTION by Mayor Christianson that Council accepts for information the written and verbal Mayor Reports received on meetings attended for the month of October 2011. CARRIED**

**C175 (11/11/01) RESOLUTION by Councillor Schroeder that Council accepts for information the written and verbal Councillor Reports received on meetings attended for the month of October 2011. CARRIED**

Chief  
Officer's Report Administrative  
The Chief Administrative Officer (CAO) summarized his written report to Council.

**C176(11/11/01) RESOLUTION by Councillor Thomson that Council accepts for information the Chief Administrative Officer's report, as presented. CARRIED**

Public Works  
Foreman's Report The Public Works Foreman presented a verbal report to Council on matters related to Public Works.

**C177(11/11/01) RESOLUTION by Councillor Brockmann that Council accepts for information the Public Works Foreman's report for October 2011 with verbal updates, as presented. CARRIED**

**CARRIED**

Recreation  
Director's Report The Recreation Director presented a written report with a verbal update to Council on matters related to Recreation.

Initials: \_\_\_\_\_  
Mayor

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CAO

C178(11/11/01) RESOLUTION by Councillor Schroeder that Council accepts for information the Recreation Director's report for October 2011 with verbal updates as presented. CARRIED

C179 (11/11/01) RESOLUTION by Councillor Thomson to authorize administration to enter into a lease agreement for the fitness equipment with potential operator(s) insuring that equipment is to be maintained, not to be used for collateral, returned to the Town upon closing of such facility, and that the current fitness club memberships are honoured for the remainder of their term.

CARRIED

TENDER  
OPENINGS:

Nothing on this agenda

Initials: \_\_\_\_\_  
Mayor

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CAO

NEW BUSINESS:  
COUNCIL

Leave of Absence Council approval is being sought for a Leave of Absence for members of Council unable to attend the November 1, 2011 Regular Council Meeting.

**C180 (11/11/01) RESOLUTION by Councillor Thomson that Council approves the absence of Councillor Lehman from the November 1, 2011 Regular Council Meeting. CARRIED**

Increase to Assessment by PEP The Town of Oyen has received a letter from the Palliser Economic Partnership (PEP) advising the Town that PEP will be increasing its per capita municipal contribution from \$.23 (the fee charged since PEP's inception over ten years ago) to \$1.00. Addition background information is provided in the letter from PEP.

**C181 (11/11/01) RESOLUTION by Councillor Hertz that Council supports the increase by Palliser Economic Partnership (PEP) to the per capita municipal contribution from \$.23 to \$1.00 for 2011/2012 that was approved at their September 2011 Board meeting. CARRIED**

Bylaw 807-11- a  
Bylaw of the Town  
Oyen to Amend  
Town of Oyen  
Use Bylaw No.  
723-98

of  
the  
Land

Bylaw 807-11, a Bylaw of the Town of Oyen to amend the Town of Oyen Land Use Bylaw No. 723-98 was prepared to amend the zoning of Lot 18, Block 6, Plan 0810303 from UR – Urban Reserve District to R1 – Residential District prior to the amalgamation of that Lot with 17, 6, Plan 0810303 prior to their sale.

**C182(11/11/01) RESOLUTION by Councillor Brockmann to provide 1<sup>st</sup> reading to Bylaw 807-11. CARRIED**

**C183(11/11/01) RESOLUTION by Councillor Thomson to Direct Administration to schedule and advertise a Public Hearing as part of the December 2011 Regular Council meeting with regards to the proposed amendment to Land Use Bylaw 723-98 as per the requirements of the Municipal Government Act. CARRIED**

**C184(11/11/01) RESOLUTION by Councillor Schroeder to place Bylaw 807-11 on the Agenda of the December 2011 Regular Council Meeting following the Public Hearing for a second and third reading. CARRIED**

Initials: \_\_\_\_\_  
Mayor

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CAO

NEW BUSINESS:

ADMINISTRATION

2011 Operating  
And Capital  
Reports

Budget

Administration is presenting 2011 Operating and Capital Budget Status Reports for Council's review. These reports include the updated budgets as they were approved on 6 September, 2011, and the data available from the General Ledger (GL) as of the date prepared, that being October 25, 2011.

Administration cautions Council that the GL data is still being reviewed and that there are some transactions that still need to be input or corrected. The report is being presented to Council for your information with a requirement for:

1. An Additional amendment required to the Capital Revenue that is as a result of action initiated by the auditor to defer grant revenue received in 2010 to 2011 for the Food Booth at the Ball Diamond; and;
2. A resolution authorizing administration to move ahead with the repairs and renovations to the Town of Oyen lagoon providing that grant funding can be obtained to cover the costs of the project from the Alberta Municipal Water/Wastewater Partnership (AMWWP) and Federal Gas Tax Funding (FGTF).

**C185(11/11/01) RESOLUTION by Councillor Thomson to accept the information for the Town of Oyen Budget Reports as prepared on October 25, 2011 for the period ending September 30, 2011. CARRIED**

**C186(11/11/01) RESOLUTION by Councillor Brockmann to amend the 2011 Capital Budget to include the grant revenue received in 2010 for the Ball Diamond Food Booth that was transferred to deferred revenue in 2010 by reflecting it in the 2011 Capital Budget; the result being an increase to the revenue budgeted for CAF Grant Funding from \$53,000 to \$123,758.98 and an increase to the expense for the Food Booth at the Ball Diamond from \$180,000 to \$250,758.98. CARRIED**

**C187(11/11/01) RESOLUTION by Councillor Schroeder to authorize administration to move ahead with the repairs and renovations to the Town of Oyen lagoon providing that grant funding can be obtained to cover the costs of the project from the Alberta Municipal Water/Wastewater Partnership (AMWWP) and Federal Gas Tax Funding (FGTF). CARRIED**

NEW BUSINESS:  
PUBLIC WORKS

Nothing on this agenda

Initials: \_\_\_\_\_  
Mayor

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CAO

**NEW BUSINESS:  
RECREATION**

Nothing on this agenda

Initials: \_\_\_\_\_  
Mayor

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CAO

COUNCIL  
INFORMATION

Council was presented with the following information for review:

1. Detailed Crime Report – September 2011
2. Letter of Congratulations – Premier Redford - sent October 5, 2011
3. Letter dated October 24, 2011 from Oyen 2013 Centennial Committee
4. Letter received on October 27, 2011 from Sarah Anderson
5. Request to become “Talk of the Town” Radio Sponsor
6. Letter received on October 28, 2011 from Deb Pearen

**C188(11/11/01) RESOLUTION by Deputy Mayor Bedwell that Council receives for information the correspondence presented at the November 1, 2011 Regular Council Meeting. CARRIED**

**C189(11/11/01) RESOLUTION by Councillor Thomson that Council authorizes the establishment of an advance in the amount of \$15,000.00 for the Oyen 2013 Centennial Committee to be used for down payments and of other initial expenses for the Oyen Centennial and to be repaid to the Town of Oyen from Grants and other revenues raised by the Oyen 2013 Centennial Committee. CARRIED**

**C190(11/11/01) RESOLUTION by Deputy Mayor Bedwell that Council authorizes the issue of a business license that will expire on December 31, 2011 to Keli Brockmann and Sara Anderson for a fitness club in the Town of Oyen and authorizes Administration to waive the fee for their 2011 business licence. CARRIED**

**C191 (11/11/01) RESOLUTION by Councillor Schroeder that Council directs Administration to conduct a review of Bylaw No. 647, to research Business Bylaws for other municipalities in the area extending approximately from Hanna to the West, Provost to the North, and Redcliff to the South and to draft a Bylaw for Council’s review and approval that would incorporate the best parts of those bylaws and provide allowable advantages to the Town of Oyen’s current and future local business community. CARRIED**

CALENDARS

Council and Administration reviewed the calendar dates for upcoming months’ meetings.

Initials: \_\_\_\_\_  
Mayor

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CAO

C192(11/11/01)

RESOLUTION by Councillor Thomson that Council receives for information the November and December 2011 calendars, as amended with the additions of:

- Councillor Thomson to attend a Marigold Library Meeting in Chestermere on Saturday, November 19, 2011.
- Councillor Brockmann to attend a Trail of the Buffalo Annual General Meeting in Coronation on Wednesday, November 9, 2011.
- Councillor Schroeder to attend a Community Futures Quarterly Meeting in Kindersley on Thursday, November 17, 2011.
- Deputy Mayor Bedwell and Councillors Hertz and Thomson to attend a Personnel Committee Meeting to discuss Cost of Living in the Town of Oyen Council Chambers on Tuesday, November 8 at 6:30 PM. (Mayor Paul Christianson as Alternate)
- ICSP Review Meeting – December Regular Council Meeting

CARRIED

CONFIDENTIAL  
ITEMS

Nothing Discussed on this Agenda.

ADJOURNMENT

Mayor Christianson adjourned the Regular Council Meeting on November 1, 2011 at 8:09p.m.

\_\_\_\_\_  
DATE MAYOR

\_\_\_\_\_  
DATE CHIEF ADMINISTRATIVE OFFICER  
(CAO)

Initials: \_\_\_\_\_  
Mayor

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CAO