

REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 6, 2011

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PRESENT Paul Christianson Mayor
Lois Bedwell Deputy Mayor
Rudi Brockmann Councillor
Doug Lehman Councillor
Manfred Schroeder Councillor
Gordon Thomson Councillor

ABSENT Shane Hertz Councillor

ATTENDING Hermann Minderlein Chief Administrative Officer (CAO)
Darcy Dobrosky Public Works Foreman (PWF)
Lee Tucker Recreation Director (RD)
Rizdale Gajudo Recording Secretary (RS)

CALL TO ORDER Mayor Christianson called the meeting to order at 6:30 p.m.

AGENDA

C202(11/12/06)

RESOLUTION by Councillor Lehman that Council adopts the agenda governing the Regular Council Meeting of December 6, 2011 as presented with the following additions:

- Correspondence – Item 9k: Letter of request for appointments to the FCSS Board. CARRIED

MINUTES

Previous Minutes

C203(11/12/06)

RESOLUTION by Councillor Schroeder that Council approves the minutes of the November 1, 2011 as presented. CARRIED

C204(11/12/06)

RESOLUTION by Deputy Mayor Bedwell that Council approves the minutes of the November 8, 2011 Personnel Committee Meeting, as presented. CARRIED

C205(11/12/06)

RESOLUTION by Councillor Brockmann that Council approves the minutes of the November 9, 2011 Special Council Meeting, as presented. CARRIED

Initials: _____
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C206(11/12/06) **RESOLUTION by Councillor Lehman that Council approves the minutes of the November 17, 2011 Special Council Meeting, as presented. CARRIED**

Business Arising
PERSONNEL

COMMITTEE There are recommendations to Council from the Personnel Committee Meeting held on November 8, 2011. Council must now decide whether to accept the recommendations.

C207(11/12/06) **RESOLUTION by Deputy Mayor Bedwell that Council approves a salary and wage increase for Town of Oyen employees and positions effective January 1, 2012 of 2.8%, based on the Consumer Price Index (CPI) for the Province of Alberta reported by Stats Canada for the 12 months to September, 2011.**
CARRIED

C208(11/12/06) **RESOLUTION by Councillor Lehman that Council directs Administration to bring recommendations to Council for future salary and wage increases for Town of Oyen employees and positions effective every January the first based on the Consumer Price Index (CPI) for the Province of Alberta reported by Stats Canada for the 12 months to September of the previous year.**
CARRIED

C209(11/12/06) **RESOLUTION by Councillor Brockmann that Council directs that effective December 6, 2011, increases to wages within the Salary Grid be provided to employees upon the successful completion of probationary employment or upon the annual anniversary date of an employee having been initially appointed to a position, a satisfactory personnel assessment from the employee's supervisor, and the approval of the CAO, with the exception of the CAO who's increases within the salary grid will be provided upon the successful completion of probationary employment or upon the anniversary date of having been initially appointed to the CAO's position, a satisfactory personnel assessment and approval of Council.**
CARRIED

DELEGATION(S): Nothing on this Agenda.

Initials: _____
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PUBLIC HEARING:
WRITTEN REPORTS:
COUNCIL,
COMMITTEE &
MANAGERS

Public Hearing It is necessary to reschedule the Public Hearing regarding an application to amend of Land Use Bylaw 723-98 from this meeting to the January 2012 Regular Meeting of Council.

C210(11/12/06) **RESOLUTION by Councillor Schroeder that Council direct Administration to schedule and advertise a Public Hearing as part of the January 2012 Regular Council Meeting with regards to the proposed amendment to Land Use Bylaw 723-98 as per the requirements of the Municipal Government Act.**
CARRIED

C211(11/12/06) **RESOLUTION by Councillor Lehman that Council direct Administration to place Bylaw 807-11 on the Agenda of the January 2012 Regular Council Meeting following the Public Hearing for second and third reading.**
CARRIED

Councillor Reports Council submitted written reports on the meetings they attended.

C212(11/12/06) **RESOLUTION by Councillor Thomson that Council accepts for information the written and verbal Councillor Reports received on meetings attended for the month of November 2011.**
CARRIED

CARRIED

Chief Administrative Officer's Report The Chief Administrative Officer (CAO) summarized his written report to Council.

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C213(11/12/06) **RESOLUTION by Councillor Thomson that Council accepts for information the Chief Administrative Officer's report, as presented.**
CARRIED

C214(11/12/06) **RESOLUTION by Deputy Mayor Bedwell that Council direct that the next Regular Council Meeting be scheduled to begin at 6:30 p.m. on January 10, 2012.**
CARRIED

Public Works
Foreman's Report

The Public Works Foreman presented a verbal report to Council on matters related to Public Works.

C215(11/12/06) **RESOLUTION by Councillor Brockmann that Council accepts for information the Public Works Foreman's report for November 2011 with verbal updates, as presented.**
CARRIED

CARRIED

Recreation Director's
Report

The Recreation Director presented a written report with a verbal update to Council on matters related to Recreation.

C216(11/12/06) **RESOLUTION by Councillor Schroeder that Council accepts for information the Recreation Director's report for November 2011 with verbal updates as presented.**
CARRIED

TENDER

OPENINGS: Nothing on this agenda

NEW BUSINESS:

COUNCIL

Leave of Absence

Council approval is being sought for a Leave of Absence for members of Council unable to attend the December 6, 2011 Regular Council Meeting.

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C217(11/12/06) **RESOLUTION by Councillor Thomson that Council approves the absence of Councillor Hertz from the December 6, 2011 Regular Council Meeting.**
CARRIED

Request for Donations The Town of Oyen has received a letter from Gayle Christianson of Communities in Bloom/Grow Oyen (CIB/GO) requesting the donation of a Family Summer Swim Pass and admission for two to next year's Bull-O-Rama. These items would be used by CIB/GO as prizes for their "Winter-Light-Up" campaign. Administration, in response to the CIB/GO request, has already spoken to Randy Girletz from the Leisure Society and received a commitment from him on behalf of the Leisure Society for four admission pins to next year's event which can be used by CIB/GO as prizes.

C218(11/12/06) **RESOLUTION by Councillor Schroeder that Council provide a Family Summer Swim Pass to Communities in Bloom/Grow Oyen to use as a prize for the 2011 "Winter-Light-Up" campaign at an expense of \$395.00 to be charged in 2011 to account 21122100 (Council: Advertising & Promotion/Public Relations) and recognized as revenue in 2012 in account 17241130 (Recreation: Pool: Sale of Goods & Services: Passes).** **CARRIED**

Bylaw 808-11

License Bylaw Bylaw 808-11 has been prepared as directed by Resolution C191 (11/11/01) (see minutes date November 1, 2011) and was distributed on November 23, 2011 to Council for comments and suggestions. Administration has since prepared a comparison of the proposed rates to those currently charged by the boundary communities (the towns of Hanna to the West, Provost to the North, and Redcliff to the South) from Resolution C191 (11/11/01) as well as the Village of Consort and the Town of Coronation which fall within those boundaries. Also included in the comparison was a review of the Mill Rates for Municipal Taxes (excluding Education and Seniors Foundations rates).

C219(11/12/06) **RESOLUTION by Councillor Thomson that Council provide 1st reading to Bylaw 808-11 as presented.** **CARRIED**

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- C220(11/12/06)** **RESOLUTION by Deputy Mayor Bedwell that Council 2nd reading to Bylaw 808-11 as presented.**
CARRIED
- C221(11/12/06)** **RESOLUTION by Councillor Schroeder that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 808-11 at this meeting.**
CARRIED UNANIMOUSLY
- C222(11/12/06)** **RESOLUTION by Councillor Brockmann that Council Provide 3rd and final reading to Bylaw 808-11.**
CARRIED
- C223(11/12/06)** **RESOLUTION by Councillor Lehman that Council appoint Chief Administrative Officer (CAO) Hermann Minderlein and Deputy Administrative Officer Debbie Ross as "LICENSE INSPECTORS" for the Town of Oyen, and authorizes CAO Minderlein to delegate the duties of the "LICENSE INSPECTOR" to other Town of Employees as may be necessary.**
CARRIED

RECESS Mayor Christianson calls the meeting to Recess at 7:35PM

RECONVENE Mayor Christianson calls the meeting to Reconvene at 7:40PM

NEW BUSINESS:
ADMINISTRATION

2011 Operating
Budget Report

Administration is presenting 2011 Operating and Capital Budget Status Reports for Council's review. These reports include the Year-to-Date data available from the General Ledger (GL) as of the date prepared, that being December 1, 2011.

- C224(11/12/06)** **RESOLUTION by Councillor Thomson that Council accept for information the Town of Oyen Budget Reports as prepared on December 1, 2011 for the period ending October 31, 2011.**

CARRIED

Initials: _____
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Bylaw 809-12:

Temporary Borrowing

Bylaw Council is being requested to authorize Temporary Borrowing for 2012.

- C225(11/12/06) RESOLUTION by Councillor Lehman that Council Provide 1st reading to Bylaw 809-12 as presented. CARRIED**
- C226(11/12/06) RESOLUTION by Councillor Thomson that Council Provide 2nd reading to Bylaw 809-12 as presented. CARRIED**
- C227(11/12/06) RESOLUTION by Deputy Mayor Bedwell that Council, with the unanimous consent of Council members present, to proceed to 3rd reading of Bylaw 809-12 at this meeting. CARRIED UNANIMOUSLY**
- C228(11/12/06) RESOLUTION by Councillor Schroeder that Council provide 3rd and final reading to Bylaw 809-12. CARRIED**
- Adoption of 2011
Operating Budget as
2012 Interim Operating
Budget Council is being requested to adopt an interim operating budget for 2012.
- C229(11/12/06) RESOLUTION by Deputy Mayor Bedwell that Council adopts the Town of Oyen 2011 Operating Budget as the Town of Oyen 2012 Interim Budget. CARRIED**
- C230(11/12/06) RESOLUTION by Councillor Brockmann that Council authorizes Administration to make expenditures for Capital in 2012 if the expenditures are for items that have been carried forward from the 2011 Capital Budget, and directs Administration to bring any other requests for Capital Expenditures in 2012 to Council for prior approval until such time as a Capital Budget is adopted for 2012. CARRIED**

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Bylaw 810-12: Amend
Bylaw 799-10-Water/
Sewer Rates

Bylaw 810-12 has been prepared as necessitated by:

1. increases to water rates charged by the Henry Kroeger Regional Water Services Commission (HKRWS) to the Town of Oyen from \$1.32 per cubic meter in 2010 to \$1.50 per cubic meter in 2012 (\$.09 per cubic meter increase for 2011 and 2012) that were not factored into any prior Town of Oyen water rates;
2. known and anticipated inflationary pressures on other operating costs for the Town of Oyen water and sewer systems during 2011 and 2012;
3. the need to develop a rate system that recognizes the cost of providing water and sewer to users based on actual consumption, and that rewards users for their efforts to reduce consumption through the implementation of conservation efforts such as low flow water fixtures and appliances and the reduction of potable water used in irrigation; and
4. the cost to address major maintenance of the Town of Oyen's lagoon system that has not been carried out, and for which the Town must now undertake a major project to meet the requirements of our water license both now, and on an ongoing basis.

- C231(11/12/06) RESOLUTION by Councillor Schroeder that Council Provide 1st Reading to Bylaw as presented. CARRIED**
- C232(11/12/06) RESOLUTION by Deputy Mayor Bedwell that Council provide 2nd reading to Bylaw as presented. CARRIED**
- C233(11/12/06) RESOLUTION by Councillor Brockmann that Council, with the unanimous consent of Council members present, proceed to 3rd reading of Bylaw 810-12 at this meeting. CARRIED UNANIMOUSLY**

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C234(11/12/06) RESOLUTION by Councillor Thomson that Council provide 3rd and final reading to Bylaw 810-12. CARRIED

Draft Regional Bylaw
Feasibility Study

The Town of Oyen has received the Draft Regional By-law Services Feasibility Study that was undertaken by Palliser Regional Municipal Services (PRMS). It has been attached for the review of Council, and they are looking for our feedback. A meeting will be scheduled to determine the level of interest in a regional By-law service option with a review of the service level requirements and municipal needs to finalize a business case for implementation.

C235(11/12/06) RESOLUTION by Councillor Brockmann that administration advise Palliser Regional Municipal Services that following the review of the Regional Bylaw Services Feasibility study that the Town of Oyen has decided not to participate in the program. CARRIED

NEW BUSINESS:
PUBLIC WORKS

Nothing on this agenda

NEW BUSINESS:
RECREATION

Nothing on this agenda

COUNCIL
INFORMATION

Council was presented with the following information for review:

- a) Letter received October 20, 2011 from Big Country Medical Dental Board
- b) Letter from Premier Redford dated October 25, 2011
- c) Undated letter received November 3, 2011 from Greta Hogg
- d) Letter dated November 10, 2011 from Chief Electoral Officer regarding Contributions to Political Entities
- e) Letter dated November 17, 2011 to Henry Kroeger Regional Water Services Commission re two (2) Solar Power Array Projects
- f) Letter dated November 18, 2011 to Special Areas re Solar Power Array Project for Town of Oyen Arena

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- g) Letter dated November 8, 2011 from Doug Griffiths, Minister, Alberta Municipal Affairs to Mayor Christianson re MSI Funding
- h) Letter dated November 15, 2011 from Red Deer River Watershed Alliance requesting funding for their 2012/2013 program
- i) Letter dated November 24, 2011 from SAMDA Technology Tools provided to Town of Oyen under Return to Rural (R2R)
- j) Detailed Crime Monthly Report – October 2011
- k) Letter of request for appointment to the FCSS Board

- C236(11/12/06) RESOLUTION by Councillor Schroeder that Council receives for information the correspondence presented at the December 6, 2011 Regular Council Meeting. CARRIED**
- C237(11/12/06) RESOLUTION by Councillor Thomson that Council supports the 50% increase in municipal funding to the Big Country Medical Dental Board from \$10,000 to \$15,000 and directs Administration to include \$15,000 in the 2012 draft budget preparations for this purpose. CARRIED**
- C238(11/12/06) RESOLUTION by Councillor Lehman that Council continue to support the Red Deer River Watershed Alliance (RDRWA) and directs Administration to include \$595 in the 2012 draft budget preparations for this purpose. CARRIED**
- C239(11/12/06) RESOLUTION by Deputy Mayor Bedwell to direct Administration to prepare a response to Greta Hogg advising her that following careful consideration the council of the Town of Oyen would be unable to support her initiative. CARRIED**
- C240(11/12/06) RESOLUTION by Councillor Schroeder that the Council of the Town of Oyen appoint Brenda Lindblad and Sharon Ness to the Oyen FCSS Board. CARRIED**

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