

A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF OYEN WAS HELD VIRTUALLY (via Zoom Meetings) ON JUNE 16, 2020 AT 7:00PM.

PRESENT	Doug Jones Mayor Blake Hertz D/Mayor Jack Hauck Councillor (arrived at 8:20pm) Ed Hogan Councillor Bob Kacso Councillor James Walker Councillor
ABSENT	n/a
ATTENDING	Noreen Rude, CAO; Steven Kuhn, Corporate Services Manager; Deb Kovitch, Project Manager; Jordan Yake, Public Works Foreman (virtual); Lee Tucker, Recreation Director (virtual)
CALL TO ORDER	Mayor Jones called the meeting to order at 7:01pm
LEAVE OF ABSENCE	n/a
	CARRIED.
ACCEPTANCE OF AGENDA	
C315(20/06/16)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the agenda governing the Regular Council meeting of June 16, 2020, with the addition of item 7c Loan repayment.
	CARRIED.
DELEGATIONS	7:15pm - Christie Caskey from Assumption Parent Council re: Playground Initiative
ADOPTION OF PREVIOUS MINUTES	
C316(20/06/16)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve the minutes of the Regular Council meeting of May 19, 2020.
	CARRIED.
C317(20/06/16)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the minutes of the Special Council meeting of June 1, 2020.
	CARRIED.
FINANCIAL REPORTS	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen receive for information the Town of Oyen's Financial Report for the period ending May 31, 2020.
	CARRIED.
BUSINESS ARISING FROM MINUTES	
<u>ATCO Gas Franchise Agreement</u>	Project Manager Kovitch presented the Franchise Agreement for ATCO Gas to provide services to customers within the Town of Oyen. Requires rescinding of previous resolution in 2018 (due to non completion of the bylaw process within two years) and completion of new bylaw and agreement, and giving first reading to the bylaw.
ATCO Gas - rescind previous motion C318(20/06/16)	RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen rescind resolution C812 (18/02/13).
	CARRIED.
ATCO Gas - Renew Franchise Agreement C319(20/06/16)	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen direct Administration to proceed with the renewal of the Franchise Agreement with ATCO gas for a period of ten (10) years ending 2028, at the existing franchise fee rate of 30%.
	CARRIED.
ATCO Gas - Bylaw 870-20 C320(20/06/16)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen give first reading to draft Bylaw 870-20, granting ATCO Gas the right to delivery natural gas to customers within the Town of Oyen.
	CARRIED.

Mayor

CAO

**Borrowing Bylaw -
1st Ave
Infrastructure Project**

CAO Rude presented options for funding the 1st Avenue Infrastructure Project, with a total funding requirement of \$4,720,000. By utilizing existing government grant funds and reserves, the remaining funding amount requires a borrowing bylaw.

CARRIED.

RESOLUTION by Councillor Hogan that the Council of the Town of Oyen approve the proposed funding model, totalling \$4.72 million, for the 1st Avenue Infrastructure Project:

1st Ave Project -	\$ 686,000	Available MSI funds
Funding Model	\$ 314,000	Available Federal Gas Tax Funds
C321(20/06/16)	\$ 720,000	Unrestricted Reserves
	<u>\$ 3,000,000</u>	Borrowing Bylaw 869-20
	<u>\$ 4,720,000</u>	TOTAL 1st Ave Project Funding

CARRIED.

**Borrowing Bylaw 869
20
C322(20/06/16)**

RESOLUTION by Councillor Walker that the Council of the Town of Oyen give first reading to draft Bylaw 869-20, authorizing Administration to proceed with issuing debentures for the purpose of the 1st Avenue Infrastructure initiative, not to exceed \$3,000,000.

CARRIED.

**1st Ave Project -
contract award
C323(20/06/16)**

RESOLUTION by Councillor Kacso that the Council of the Town of Oyen approve the MPE recommendation to award the 1st Ave East Infrastructure Upgrade Project to UG Excavating Ltd.

CARRIED.

**Loan Repayment -
revised letter of
request**

Council was advised that the Town should request revised repayment terms for the \$500,000 loan (current balance owing is \$505,000) made to the Town of Oyen & Special Areas Dev't Corp in 2017.

**Loan Repayment -
rescind previous
motion
C324(20/06/16)**

RESOLUTION by Deputy Mayor Hertz that the Council of the Town of Oyen rescind resolution C250 (20/02/20).

CARRIED.

**Loan Repayment -
revised Letter of
Request
C325(20/06/16)**

RESOLUTION by Councillor Walker that the Council of the Town of Oyen approve the Mayor signing a new letter to Special Areas & Town of Oyen Development Corp, requesting repayment in the amount of \$505,000 *over a maximum period of five (5) years* at the Municipal Finance Rate, currently at 2.6%.

CARRIED.

**COUNCIL BUSINESS /
ISSUE TRACKING:**

CAO Rude advised the updated Council Issue Tracking sheet will be emailed out.

**CUSTOMER SERVICE
REQUEST LOG:**

CAO Rude advised the updated Service Request Log will be emailed out.

**DEPARTMENT
REPORTS**

PUBLIC WORKS:

Jordan Yake, Public Works Foreman, via Zoom virtual connection, updated Council on activities since last Council meeting.

RECREATION:

Lee Tucker, Recreation Director, via Zoom virtual connection, reviewed the Recreation Report as submitted, and discussed the Options for opening the outdoor Pool.

PROJECTS MANAGER:

Deb Kovitch, Project Manager, updated Council on activities since last Council meeting.

CAO:

Noreen Rude, CAO, provided a verbal update on work underway.

Mayor

CAO

Department Reports C326(20/06/16)	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen receive for information the reports of the CAO, Project Manager, Public Works Foreman, and Recreation Director as presented. CARRIED.
Opening of Oyen Municipal Pool C327(20/06/16)	RESOLUTION by Councillor Hauck that Council of the Town of Oyen approve the opening of the Shirley McLellan Aquatic Centre, with no scheduled lessons, with restrictions to meet the AHS relaunch guidelines, and appropriate signage to advise customers. CARRIED.
RECESS	Mayor Jones called for a recess of the Regular Council Meeting at 9:10pm.
RECONVENE	Mayor Jones called for the Regular Council Meeting to reconvene at 9:15pm.
NEW BUSINESS	
<u>Utility ROW Agreement - 4th St E Storm Sewer C328(20/06/16)</u>	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen approve the Mayor and CAO signing the Utility Right of Way Lease agreement with the landowner, Pedekach Holdings, for \$1 compensation. CARRIED.
<u>Oyen Historical Society Culture Grant C329(20/06/16)</u>	RESOLUTION by Councillor Kacso that Council of the Town of Oyen authorize payment of \$5000 Cultural grant to the Oyen & District Historical Society. CARRIED.
<u>Golf Cart Permit C330(20/06/16)</u>	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen rescind resolutions C111(19/06/17) and C112(19/06/17) that had directed the Town issuing permits for operation of Golf Carts on town Highways. CARRIED.
<u>Credit Card Payment Solution C331(20/06/16)</u>	RESOLUTION by Councillor Walker that Council of the Town of Oyen authorize Administration to proceed with collaborating with OptionPay to implement a solution that allows processing of credit card payments to the Town with transaction processing fees charged to customer. CARRIED.
<u>Marigold Library 2021-22 Agreement C332(20/06/16)</u>	RESOLUTION by Councillor Hogan that Council of the Town of Oyen authorize CAO to sign the Agreement, committing the Town of Oyen to the requisition amount of \$6.24 per capital for the 2021-2022 period. CARRIED.
<u>Asset Mgmt - AUMA Training Grant C333(20/06/16)</u>	RESOLUTION by Councillor Kacso that Council of the Town of Oyen authorize Administration to proceed with participating in the AUMA Asset Mgmt Training Cohort Grant. CARRIED.
<u>Asset Mgmt - FCM MAMP Grant C334(20/06/16)</u>	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen directs administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Palliser Regional Asset Management Project. Be it therefefor resolved that the Town of Oyen commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: - Regional Webmap Asset Management Module Licence & Training - Data Conversion & Document scan to webmap - Funding for summer staffing and contractor to assist in data collection Be it therefore resolved that the Town of Oyen commits \$5000.00 from its budget toward the costs of this initiative. CARRIED.
<u>Keystone funding 4th Ave Temporary Road & Approach</u>	CAO Rude advised that two quotes had been received for the construction of a temporary approach on 4th Ave West to Highway 895. Per the Keystone Development Permit for the work camp, they had agreed to compensate the Town for the construction costs. CARRIED.
<u>4th Ave West award of Contractor C335(20/06/16)</u>	RESOLUTION by Councillor Hauck that Council of the Town of Oyen approve the award of the 4th Avenue West temporary approach and roadway construction project to Oyen Concrete / Vortrax for \$49,975 plus GST. CARRIED.

Mayor

CAO

4th Ave W project Keystone Funding Agreement C336(20/06/16)	RESOLUTION by Deputy Mayor Hertz that Council of the Town of Oyen authorize the CAO completing and signing an Agreement whereby TC Energy compensates the Town of Oyen for \$49,975 plus GST upon completion of the 4th Avenue West temporary approach and roadway construction project.	CARRIED.
COUNCILLOR REPORTS	Mayor and Council submitted verbal reports on activities and meetings attended since the May 19, 2020 Council Meeting.	CARRIED.
C337(20/06/16)	RESOLUTION by Councillor Kacso that Council accept for information the verbal Council reports received on activities and meetings that were attended since the May 19, 2020 Regular Council meeting.	CARRIED.
CORRESPONDENCE:	n/a	CARRIED.
IN CAMERA: C338 (20/06/16)	RESOLUTION by Councillor Walker that the Council of the Town of Oyen go in-camera at 9:23pm to discuss matters related to Section 17 of the <i>Freedom of Information and Protection of Privacy Act (FOIP)</i> .	CARRIED.
OUT OF CAMERA C339 (20/06/16)	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen come out of camera at 9:29pm.	CARRIED.
<u>Visitor Info Centre C340 (20/06/16)</u>	RESOLUTION by Councillor Kacso that the Council of the Town of Oyen advise Administration that the Town will NOT operate the VIC for the 2020 year, and further, that Council form a small committee to finalize negotiations on the purchase of the Oyen VIC site and buildings.	CARRIED.
<u>Oyen Concrete site C341 (20/06/16)</u>	RESOLUTION by Councillor Hauck that the Council of the Town of Oyen direct Administration to develop a maximum two (2) year lease for Oyen Concrete to utilize the Town-owned land to the north of the current Oyen Concrete land, allowing time to review all options for future expansion.	CARRIED.
<u>PRSD School Division Office C342 (20/06/16)</u>	RESOLUTION by Councillor Hogan that the Council of the Town of Oyen direct Administration to not pursue purchasing the PRSD Division Office; and further, that Administration pursue either a Lease agreement or Purchase agreement from PRSD for the two lots on the East side of the Oyen Public School property.	CARRIED.
ADJOURNMENT C343(20/06/16)	RESOLUTION by Deputy Mayor Hertz that the regular Council meeting of June 16, 2020, be adjourned at 10:35pm.	CARRIED.

Mayor

CAO